FAIRVIEW HEIGHTS PUBLIC LIBRARY

Personnel Committee Meeting
March 16, 2026
3:00 p.m.

I. Meeting Called to Order by Carolyn Clark, Personnel Chair at 3:00 p.m.
Attendees: Carolyn Clark, Linda Spencer, Donna Bullock, Rochelle Hobson (alternate). Also in attendance: Jill Pifer, Library Director

II. Additions to Agenda: NONE

III. Communication from the Public: NONE

IV. Approve minutes from the 2/13/2026 meeting

Motion #1 (D. Bullock/C. Clark) Approve minutes of the 2/13/2026 Personnel committee meeting as presented.
3 yea's; 0 nays's Motion passed

V. Review and discuss current library director annual evaluation, board of trustees component.
Committee member Rochelle Hobson presented the revisions made at the 2/13/26 personnel meeting regarding the director/board evaluation. The updated document was reviewed in its entirety and further discussion led to additional changes to wording and order of evaluation components. The committee felt the document was ready for review by the full library board. It was also noted that Trustee, Rochelle Hobson had done a magnificent job at putting forth an improved document for the Library Director Annual Evaluation and the Personnel Committee was deeply grateful for her time spent proposing and editing the document.
Motion #2 (L. Spencer/D. Bullock) Approve the Library Director Annual Evaluation, Board of Trustees Component as edited and move to the full library board for review at the March 2026 meeting.
3 yea's; 0 nays's Motion passed

ADJOURNMENT 3:37 p.m. CONSENSUS

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Carolyn Clark, Chair, Personnel Committee