

FAIRVIEW HEIGHTS PUBLIC LIBRARY

Board of Trustees Regular Meeting

Minutes of March 19, 2026

I. OPENING OF MEETING

Meeting called to order @ 7:02 p.m. by President Deborah Smith.

Present: Donna Bullock, Laurinda Hardy, Karie Sheils, Deborah Smith, Linda Spencer

Absent: Carolyn Clark, Rochelle Hobson, Patti Hopkins, Bill Poletti

Additions to Agenda:

- The week of May 3, 2026 is the tentative date for closure of the library to have flooring installed.
- “There’s a T-Rex in My Closet” by Kerry Nenn is the latest book featured at StoryWalk in Longacre Park.
- An accessibility screen reader has been added to the library’s website on a trial basis.

II. CONSENT AGENDA

A. Approval of February 19, 2026 Library Board Meeting Minutes

Motion #1 (Karie Sheils/Donna Bullock) Approve February 19, 2026 Library Board Meeting Minutes. **Motion passed by consensus.**

B. Library Directors Report (Written Report)

Highlights: Friends of the Library Book Sale starts March 20, 2026; Staff member, Dama Hamilton, selected for appreciation/outstanding employee at the city’s luncheon; shred event (4/11), security grant in process.

III. APPROVAL OF ALL FINANCIAL STATEMENTS, REPORTS AND BILL LIST

Motion #2 (Karie Sheils/Laurinda Hardy) Approve February 2026 financial statements, reports and bill list.

Roll Call Vote: Donna Bullock yes; Laurinda Hardy yes; Karie Sheils yes; Deborah Smith yes; Linda Spencer yes. **Motion Passed**

IV. COMMUNICATION AND CORRESPONDENCE

Ron Nystrom donation.

V. CITIZENS COMMENTS (None)

VI. ILLINOIS HEARTLAND LIBRARY SYSTEM REPORT (None)

VII. STANDING COMMITTEES

A. Finance (None)

B. PERSONNEL (Committee approved Minutes of March 16, 2026 meeting.)

C. Policy (None)

VIII. SPECIAL COMMITTEES (None)

IX. BUSINESS

A. Discussion and vote on closing the library early on 6/27/26 for City's 250th celebration.

2:00p.m. suggested time to close prior to the celebration after conversation with City staff

Motion #3 (Karie Sheils/Donna Bullock) Approve closing of the library with necessary modifications on 6/27 for the city's 250th celebration. **Motion Passed by Consensus**

B. Discussion and vote on approval of funds for Friends of the Library lunch 4/24/26.

Motion #4 (Donna Bullock/Karie Sheils) Approve no more than \$400.00 for Friends of Library Luncheon. **Motion passed by consensus.**

C. Discussion and vote on approval of funds for staff luncheon acknowledging Library Worker Day in April 2026

Motion #5 (Karie Sheils/Donna Bullock) Approve no more than \$400 for the staff luncheon. **Motion passed by consensus.**

D. Discussion and vote on the revised library board/library director evaluation

Several edits were made by the personnel committee with a suggestion for distribution in June in order to meet the metrics imbedded within the form.

Motion #6 (Karie Sheils/Donna Bullock) Approve the revised library board/library director Evaluation for distribution in June 2026. **Motion passed by consensus.**

E. Discussion on the statement of economic interest.

An initial email was sent on February 24, 2026 to members who filed in 2025. The library director will follow up to verify the transmission from the state to all board members.

F. Discussion on Illinois HB 5236 regarding the Digital Library Protection Act

The library director advocates showing support by submitting a witness slip that will be forwarded to board members via email.

X. CLOSED SESSION

XI. ADJOURNMENT 8:06 p.m. CONSENSUS

Respectfully submitted by,

Linda Spencer, Secretary