

FAIRVIEW HEIGHTS PUBLIC LIBRARY

Personnel Committee Meeting

August 8, 2024

12:30 p.m.

- I. Meeting Called to Order by Carolyn Clark, Personnel Chair at 12:32 p.m.  
Attendees: Carolyn Clark, Donna Bullock, Rochelle Hobson.

Also in attendance: Jill Pifer, Library Director; Pat Baeske, Trustee;  
Melissa Covarrubias, Marketing & Programs Coordinator.

- II. Additions to Agenda NONE

- III. Communication from the public NONE

- IV. Review and discuss the proposal to transition the Marketing & Programs  
Coordinator to full-time.

The committee reviewed the revised proposal recommending the Marketing & Programs Coordinator position be transitioned to full-time. The committee were positive about the changes that were implemented in the proposal addressing concerns they felt during its last review. Further discussed were examples of how the goals would be achieved. Library board member Pat Baeske expressed concerns regarding how the position would be funded and felt it should pay for itself via charges for library programs. Also discussed were avenues to future grant opportunities, collaborations with businesses and individuals in the community who are interested in partnerships with the library.

Motion made to approve moving the proposal as presented to the full board at the August 2024 meeting for approval.

Motion made by Rochelle Hobson, 2nd by Donna Bullock  
Votes: yea's 3; nay's 0.

ADJOURNMENT 1:23 p.m. CONSENSUS

---

Carolyn Clark, Chair, Personnel Committee