

FAIRVIEW HEIGHTS PUBLIC LIBRARY

Personnel Committee Meeting

March 19, 2024

4:15 p.m.

- I. Meeting Called to Order by Carolyn Clark, Personnel Chair at 4:15 p.m.
Attendees: Carolyn Clark, Linda Spencer, Donna Bullock, Rochelle Hobson.

Also in attendance: Jill Pifer, Library Director; Pat Baeske, Trustee; Melissa Covarrubias, Marketing & Programs Coordinator.

- II. Additions to Agenda NONE

- III. Communication from the public NONE

- IV. Review and discuss the proposal for upgrading the Marketing & Programs Coordinator to full-time.

The committee reviewed the current proposal recommending the Marketing & Programs Coordinator position be upgraded to full-time. The committee gave several constructive remarks for content they would like to see contained within the proposal before it could be moved forward to the full board. The general consensus from the committee was to edit the proposal further using the feedback given throughout the meeting.

Motion made to edit the proposal presented utilizing the feedback given at which time it will come back to the Personnel committee for further review. The proposal as presented on 3/19/24 will not be moved forward to the full board.

Motion made by Carolyn Clark, 2nd by Donna Bullock

Votes: yea's 3; nay's 0.

ADJOURNMENT 5:19 p.m. CONSENSUS

Carolyn Clark, Chair, Personnel Committee