

FAIRVIEW HEIGHTS PUBLIC LIBRARY  
10017 Bunkum Road  
Fairview Heights, IL 62208  
fhpl@fhplibrary.org  
Board of Trustees Meeting  
June 15, 2023 7:00 p.m.

I. OPENING OF MEETING

A. CALL TO ORDER: Meeting called to order at 7:00 p.m. by Don Baden, *President*

B. ROLL CALL:

**Present:** Don Baden, Pat Baeske, Donna Bullock, Carolyn Clark, Rochelle Hobson, Bill Poletti, Deborah Smith, Linda Spencer, Jill Pifer, Library Director

**Absent:** Karie Sheils

C. ADDITIONS TO AGENDA

House Bill HB2789 was signed by the governor to become effective January 2024.

The library will be closed in observance of Juneteenth on Monday, June 19, 2023.

II. CONSENT AGENDA

A. Approval of the May 18, 2023 Board meeting minutes.

**Motion#1 (Linda Spencer/Deborah Smith)** Approve minutes of May 18, 2023.

**Roll Call Vote:** Don Baden: yes; Pat Baeske: yes; Donna Bullock: yes; Carolyn Clark: yes; Rochelle Hobson yes; Bill Poletti: yes; Deborah Smith: yes; Linda Spencer: yes.

**MOTION PASSED 8 yes 0 no**

B. LIBRARY DIRECTOR'S REPORT – Written Report

DISCUSSION: Request from a resident via Bill Poletti of interest for next shred day.

Typically, the shred day event is held once a year. The next event being considered for Fall 2024.

III. APPROVAL OF ALL FINANCIAL STATEMENTS, REPORTS AND BILL LIST:

**Motion #2 (Bill Poletti/Donna Bullock)** Approve all financial statements and reports.

**Roll Call Vote:** Don Baden: yes; Pat Baeske: yes; Donna Bullock: yes; Carolyn Clark: yes; Rochelle Hobson yes; Bill Poletti: yes; Deborah Smith: yes; Linda Spencer: yes.

**MOTION PASSED 8 yes 0 no**

IV. COMMUNICATIONS AND CORRESPONDENCE (none)

V. CITIZENS' COMMENTS (none)

VI. ILLINOIS HEARTLAND LIBRARY SYSTEM REPORT (none)

VII. STANDING COMMITTEES

A. FINANCE (Karie Sheils) Approve 6/9/23 meeting

The finance committee approved its June 9, 2023 minutes.

B. PERSONNEL (none)

C. POLICY (none)

VIII. SPECIAL COMMITTEES (none)

IX. BUSINESS

A. Discussion on Per Capita Grant requirements for upcoming application season.

The library director will develop a schedule for reviewing of the library standards during the period from August 2023 to November 2023.

- B. Discussion and set slate of board officers to be voted on in August 2023  
Current officers agreed to retain positions: President: Don Baden; Vice President: Deborah Smith; Secretary: Linda Spencer. Karie Sheils will be contacted to obtain interest in retaining the position as treasurer.

Nominations from the floor were entertained with non forthcoming.

**Motion#3 (Bill Poletti/Don Baden)** Close nominations from the floor for board officers.  
**CONSENSUS**

- C. Discussion on Hotspot Lending Policy and current issues staff are experiencing.  
Recurring incidents with a patron adhering to the Hotspot Lending Policy resulted in a recommendation to refer matter to the policy committee for revision of the policy to modify in efforts to alleviate frequent violations by a single patron.
- D. Discussion and vote on the Finance Committee's proposed plan for Library Board Certificates of Deposit  
The Finance Committee met on June 9, 2023 and developed a 'Reserve Funds CD Management Option' plan. Linda Spencer offered commendation of the document requesting Bill Poletti's signature. In addition, a document from First Mid Bank & Trust regarding an explanation of the process for CD renewals was reviewed.

**Motion #4 (Deborah Smith/Bill Poletti)** Withdraw all CDs from 1<sup>st</sup> Mid Bank & Trust (Fairview Heights, IL).

**Roll Call Vote:** Don Baden: yes; Pat Baeske: yes; Donna Bullock: yes; Carolyn Clark: yes; Rochelle Hobson yes; Bill Poletti: yes; Deborah Smith: yes; Linda Spencer: yes.

**MOTION PASSED 8 yes 0 no**

**Motion #5 (Bill Poletti/Pat Baeske)** Take money from the sale of the CDs and invest in a brokerage account as researched by Bill Poletti and Jill Pifer for best performance and customer service.

**Roll Call Vote:** Don Baden: yes; Pat Baeske: yes; Donna Bullock: yes; Carolyn Clark: yes; Rochelle Hobson yes; Bill Poletti: yes; Deborah Smith: yes; Linda Spencer: yes.

**MOTION PASSED 8 yes 0 no**

X. Closed Session

XI. Adjournment 7:46 p.m. CONSENSUS

Topics For Future Consideration

Submitted by,

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Linda A. Spencer, Secretary