

FAIRVIEW HEIGHTS PUBLIC LIBRARY

10017 Bunkum Road
Fairview Heights, IL 62208
fhpl@fhplibrary.org
Board of Trustees Meeting
May 18, 2023, 7:00 p.m.

I. OPENING OF MEETING

A. CALL TO ORDER: 7:00 by Don Baden, President

B. ROLL CALL:

Present: Don Baden, Pat Baeske, Donna Bullock, Carolyn Clark, Rochelle Hobson,
Bill Poletti (Virtual), Deborah Smith, Linda Spencer

Absent: Karie Sheils

C. ADDITIONS TO AGENDA

*The library is now fully staffed.

*Handouts

1. Shred Day – June 10, 2023
2. June 2023 Library Schedule of Activities
3. Corrected Provisional Budget

*Look for an upcoming greeting of the new staff.

*Plans are still in order to speak with the lawyer in reviewing the materials section of the library's policy relating to HB2789 and compliance with our Material Selection Policy.

II. CONSENT AGENDA

A. Approval of the April 20, 2023 Board meeting minutes.

Motion#1 (Bill Poletti/Pat Baeske) Approve the April 20, 2023 Library Board minutes.

MOTION PASSED 8 yes 0 no

Roll Call Vote: Bill Poletti yes; Don Baden yes; Pat Baeske yes; Donna Bullock yes;
Carolyn Clark yes; Rochelle Hobson yes; .Deborah Smith yes; Linda Spencer yes

B. LIBRARY DIRECTOR'S REPORT – Written Report

Highlight: New Employee – Michael Hickman

III. APPROVAL OF ALL FINANCIAL STATEMENTS, REPORTS AND BILL LIST:

Motion #2 (Carolyn Clark/Deborah Smith) Approve all financial statements.

MOTION PASSED 8 yes 0 no

Roll Call Vote: Bill Poletti yes; Don Baden yes; Pat Baeske yes; Donna Bullock yes;
Carolyn Clark yes; Rochelle Hobson yes; .Deborah Smith yes; Linda Spencer yes

IV. COMMUNICATIONS AND CORRESPONDENCE

Friends of Library Luncheon Appreciation – Thomas Mitchell, President

V. CITIZENS' COMMENTS (none)

VI. ILLINOIS HEARTLAND LIBRARY SYSTEM REPORT (Jill Pifer)

The system is in the process of examining the restructuring of the SHARE fee.

VII. STANDING COMMITTEES

A. FINANCE (Karie Sheils) Approve 5/12/23 meeting

Finance Committee approved the committee's May 12, 2023 minutes. D.Smith/D. Bullock

B. PERSONNEL (none)

C. POLICY (none)

VIII. SPECIAL COMMITTEES (none)

IX. BUSINESS

A. Update on library board trustee reappointments

The city council did not place the library board trustee reappointments on the May City Council agenda. It is anticipated that the appointments will be addressed in June 2023 with City Council.

B. DISCUSSION AND VOTE ON THE FY 22/23 STATE OF ILLINOIS 75 ILCS 5/4-10 report (Written report)

Documents presented:

Exhibit B – Statement of Real and Personal Property Acquired FY 22-23

Exhibit C – Statement of Any Extensions of Library Services for FY 22-23

Exhibit D – Provisional Budget Categories FY 24-25

Exhibit E – Estimate of Library Non-Budgeted Expenses Provided In-Kind by City

Exhibit F – Statement of Amount of Accumulations

MOTION #3 (Bill Poletti/Deborah Smith) Approve the FY 22-23 State of Illinois 75ILCS 5/4-10 report. **MOTION PASSED 8 yes 0 no**

Roll Call Vote: Bill Poletti yes; Don Baden yes; Pat Baeske yes; Donna Bullock yes; Carolyn Clark yes; Rochelle Hobson yes; .Deborah Smith yes; Linda Spencer yes

C. Discussion and vote on non-resident fee for FY 23/24

MOTION #4 (Rochelle Hobson/Donna Bullock) Approve the non-resident fee increase to \$105.00 effective September 1, 2023. **MOTION PASSED 8 yes 0 no**

Roll Call Vote: Bill Poletti yes; Don Baden yes; Pat Baeske yes; Donna Bullock yes; Carolyn Clark yes; Rochelle Hobson yes; .Deborah Smith yes; Linda Spencer yes

D. Discussion and vote on the Finance Committee's proposal plan for Library Board certificate of deposits.

RECOMMENDATION: Leave 2 CDs at FIRST MID, place remaining funds in Illinois Fund, and research for a brokered CD.

MOTION #5 (Pat Baeske/Deborah Smith) Table item until June 15, 2023 for fact finding to ascertain information from the 1ST MID BANK, pursue a brokerage firm, and schedule a meeting with the finance committee. **MOTION PASSED 8 yes 0 no**

Roll Call Vote: Bill Poletti yes; Don Baden yes; Pat Baeske yes; Donna Bullock yes; Carolyn Clark yes; Rochelle Hobson yes; .Deborah Smith yes; Linda Spencer yes

X. Closed Session

XI. Adjournment , 8:03p.m.

Topics For Future Consideration

Submitted by,

Linda A. Spencer, Secretary