

FAIRVIEW HEIGHTS PUBLIC LIBRARY

10017 Bunkum Road
Fairview Heights, IL 62208
fhpl@fhplibrary.org

Board of Trustees Meeting

March 16, 2023 @ 7:00 p.m.

The meeting was available via remote and conference call. Phone Number: 312 626 6799
ZOOM Meeting ID: 889 8097 0420

I. OPENING OF MEETING

A. CALL TO ORDER: 7:01 Deborah Smith, Presiding Officer

B. ROLL CALL:

Present: Donna Bullock, Rochelle Hobson, Bill Poletti, Deborah Smith, Linda Spencer, Karie Sheils (Virtual), Jill Pifer, Library Director

Absent: Don Baden, Pat Baeske, Carolyn Clark

C. ADDITIONS TO AGENDA

- Friends Book Sale: March 17 – 19, 2023
- Paid Leave for All Workers Act Information Passed by Gov. Pritzker, Effective January 2024. Should not affect our staff as full/part-time accrue leave.
- Public Works Dept.: Work Order to Replace interior lighting at the library.
- Linda Van Hoose, New Custodian Hire for the City began in late February.

II. CONSENT AGENDA

A. Approval of February 16, 2023 Board Meeting Minutes

Motion#1 (Bill Poletti/DonnaBullock) Approve the February 16, 2023 Board Meeting Minutes.

Roll Call Vote: Donna Bullock yes; Rochelle Hobson yes; Bill Poletti yes; Karie Sheils Abstain; Deborah Smith yes; Linda Spencer yes **MOTION PASSED**

B. LIBRARY DIRECTOR'S REPORT – Written Report

III. APPROVAL OF ALL FINANCIAL STATEMENTS, REPORTS AND BILL LIST:

Motion #2 (/Rochelle Hobson/Bill Poletti) Approve all financial statements and reports.

Roll Call Vote: Donna Bullock yes; Rochelle Hobson yes; Bill Poletti yes; Karie Sheils yes; Deborah Smith yes; Linda Spencer yes **MOTION PASSED**

IV. COMMUNICATIONS AND CORRESPONDENCE (None)

V. CITIZENS' COMMENTS (None)

VI. ILLINOIS HEARTLAND LIBRARY SYSTEM REPORT

There is pending legislation on how to implement the Paid Leave for Workers Act. A brief discussion of the similarity/dissimilarity of the PTO to Family Leave.

VII. STANDING COMMITTEES

A. FINANCE (none)

B. PERSONNEL (none)

C. POLICY (none)

VIII. SPECIAL COMMITTEES (none)

IX. BUSINESS

- A. Update on the status of open union positions at the library.
Interviews are in process for the last two open part-time positions with expectation to fill the remaining positions.
- B. Update on the new operating hours of the library.
Book marks were distributed for marketing. New library hours start March 27, 2023.
Mon-Thurs: 9.30am-7.30pm, Fri/Sat: 10am-5pm
- C. Update on library director performance review and distribution of survey.
The anticipated March personnel committee meeting was cancelled due to the illness of chairperson, Carolyn Clark. A personnel committee meeting for April 2023 is anticipated.
- D. Review of trustee appointments to expire May 2023.

Rochelle Hobson, Carolyn Clark and Bill Poletti appointments expire in May 2023.
Each has expressed interest in returning.
- E. Discussion and vote for approval of funds for National Library Worker Day 4/25/2023
Motion #3 (Donna Bullock/Bill Poletti) Approve library funds not to exceed \$ 200.00 for staff in celebration of National Library Worker Day on April 25, 2023.
Roll Call Vote: Donna Bullock yes; Rochelle Hobson yes; Bill Poletti yes;
Karie Sheils yes; Deborah Smith yes; Linda Spencer yes **MOTION PASSED**
- F. Discussion and vote for approval of funds for Friends of the Library lunch April 2023
Motion #4 (Bill Poletti/Rochelle Hobson) Approve library funds not to exceed \$350.00 for Friends of the Library lunch in April 2023.
Roll Call Vote: Donna Bullock yes; Rochelle Hobson yes; Bill Poletti yes;
Karie Sheils yes; Deborah Smith yes; Linda Spencer yes **MOTION PASSED**

X. Closed Session

XI. Adjournment 7.35 p.m. Consensus

Topics For Future Consideration

Respectfully submitted,

Linda A. Spencer, Secretary