

FAIRVIEW HEIGHTS PUBLIC LIBRARY
10017 Bunkum Road
Fairview Hts., IL 62208
ZOOM Meeting ID: 858 7948 9418

Note: Due to the COVID-19 governmental restrictions, an exemption was made to have full privileges for virtual attendance via ZOOM. P.A. 100-0640 (SB 2135) that authorizes public bodies to meet remotely with the otherwise required quorum present at the meeting place. The continuation of the Disaster Proclamation by Gov. Pritzker is allowing for Fairview Heights Public Library to make a localized finding that it is not practical, prudent or safe to meet in person on August 18, 2022. The Library Board meeting was available for remote attendance and accessible via conference call. Phone Number: 312-626-6799 Zoom Meeting Id: 858 7948 9418

Board of Trustees

Minutes of August 18, 2022 Regular Meeting

I. OPENING OF MEETING

A. Meeting called to order at 7:09 p.m. by Deborah Smith, Library Board Vice-President.

B. ROLL CALL:

Present: Deborah Smith, Rochelle Hobson, Pat Baeske, Carolyn Clark, Karie Sheils, Jill Pifer, *Library Director*, Bill Poletti arrived at 7.35pm

Absent: Don Baden, Linda Spencer

C. Additions to Agenda (For Discussion Only)

II. CONSENT AGENDA

A. Approval of the June 16, 2022 Board Meeting Minutes

Motion #1 (Rochelle Hobson/Karie Sheils) Approve the June 16, 2022 Library Board minutes.

Roll Call Vote: Pat Baeske yes; Carolyn Clark yes; Rochelle Hobson yes; Deborah Smith yes; Karie Sheils yes. Motion Passed 5 yes 0 no

B. Library Director's Report (J. Pifer) Written Report

III. APPROVAL OF ALL FINANCIAL STATEMENTS, REPORTS AND BILL LIST

Motion# 2 (Karie Sheils/Carolyn Clark) Approve June 2022 & July 2022 financial statements, reports and bill list.

Pat Baeske yes; Carolyn Clark yes; Rochelle Hobson yes; Deborah Smith yes; Karie Sheils yes. Motion Passed 5 yes 0 no

IV. COMMUNICATION AND CORRESPONDENCE

NONE

V. CITIZENS' COMMENTS (None)

VI. ILLINOIS HEARTLAND LIBRARY SYSTEM REPORT (None)

VII. STANDING COMMITTEES

- A. FINANCE (Karie Sheils)
 - B. PERSONNEL (Carolyn Clark) NONE
 - C. POLICY (Pat Baeske) NONE
- VIII. SPECIAL COMMITTEES (NONE)

IX. BUSINESS

A. Discussion and vote on the FY 22/23 slate of board officers.

A slate of board officers approved at the June 2022 library board meeting was presented to the Library Board as follows:

President – Don Baden; Vice President – Deborah Smith, Treasurer – Karie Sheils, Secretary – Linda Spencer.

Motion #3 (Bill Poletti/Karie Sheils) Approve the slate of board officers for FY 22/23 as presented at the August 2022 library board meeting

Roll Call Vote: Pat Baeske yes; Carolyn Clark yes; Rochelle Hobson yes; Deborah Smith yes; Karie Sheils yes; Bill Poletti yes. Motion Passed 6 yes 0 no

B. Discussion and review of the Summer & Teen Reading Clubs in 2022

The Board reviewed a report that was prepared by the Youth Services Manager, Ashlee Whitaker. Overall the trend was up across the board for all programs and participation in the reading challenges. We continued our partnership with Grant/Illini summer school. We also had great support from our local retailers in the form of gift cards and passes to use their facilities.

C. Discussion on Per Capita grant chapters: 1,2,5, & 12

The Board discussed the following chapters in Serving Our Public 4.0. Several areas were pinpointed as possible areas to work on, develop plans for or review policies. This review of chapters is required as part of our Per Capita grant application.

D. Discussion and vote on funds required to complete carpet project in the children's area as well as needed electrical work in the teen area.

The Library Director presented plans as well as pricing to address some needed areas of attention in the children's and newly developed teen areas. While the majority of the dollars needed will come from grant funds, these funds cannot be used to pay for the carpet and electrical work. It was recommended that board funds be used to cover the costs of the two projects. After discussion and some questioning involving if the City Public Works department could handle the electrical work, it was suggested that the two projects be voted on separately.

Motion #4 (Karie Sheils/Carolyn Clark) Approve board funds in the amount of \$4,500.00 to be used to replace a section of carpeting in the children's. Work to be done by McCullough's Carpeting.

Roll Call Vote: Pat Baeske yes; Carolyn Clark yes; Rochelle Hobson yes; Deborah Smith yes; Karie Sheils yes; Bill Poletti yes. Motion Passed 6 yes 0 no

Motion #5 (Bill Poletti/Pat Baeske) Table the vote on funds needed to upgrade the floor outlet in the teen area until the Library Director and the Public Works Director can have a conversation on whether it is feasible for the City to handle the electrical work required.

Roll Call Vote: Pat Baeske yes; Carolyn Clark yes; Rochelle Hobson yes; Deborah Smith yes; Karie Sheils yes; Bill Poletti yes. Motion Passed 6 yes 0 no

X. Closed Session NONE

XI. Adjournment 8:28 p.m. CONSENSUS

Topics for future consideration:

Approve Personnel Committee Meeting Minutes

Respectfully submitted,

Rochelle Hobson, Library Board Trustee