

FAIRVIEW HEIGHTS PUBLIC LIBRARY
10017 Bunkum Road
Fairview Hts., IL 62208
ZOOM Meeting ID: 849 4295 6947

Note: Due to the COVID-19 governmental restrictions, an exemption was made to have full privileges for virtual attendance via ZOOM. P.A. 100-0640 (SB 2135) that authorizes public bodies to meet remotely with the otherwise required quorum present at the meeting place. The continuation of the Disaster Proclamation by Gov. Pritzker is allowing for Fairview Heights Public Library to make a localized finding that it is not practical, prudent or safe to meet in person on May 19, 2022. The Library Board meeting was available for remote attendance and accessible via conference call. Phone Number: 312-626-6799 Zoom Meeting Id: 849 4295 6947

Board of Trustees

Minutes of June 16, 2022 Regular Meeting

I. OPENING OF MEETING

A. Meeting called to order at 7:04 p.m. by Don Baden, Library Board President.

B. ROLL CALL:

Present: (Virtual) Linda Spencer, Karie Sheils, Bill Poletti

Present: (On site) Don Baden, Pat Baeske, Carolyn Clark, Rochelle Hobson, , Deborah Smith, Jill Pifer, *Library Director*

C. Additions to Agenda (For Discussion Only)

- Reminder that the Library and the City will be closed for Juneteenth on 6/20/22
- Update on first few weeks of Summer Reading Club and program attendance.

II. CONSENT AGENDA

A. Approval of the May 19, 2022 Board Meeting Minutes

Minutes #1 (Bill Poletti/Pat Baeske) Approve the May 19, 2022 Library Board minutes.

Roll Call Vote: Pat Baeske yes; Carolyn Clark yes; Rochelle Hobson yes; Bill Poletti yes; Deborah Smith yes; Linda Spencer yes; Karie Sheils yes; Don Baden yes. Motion Passed 8 yes 0 no

B. Library Director's Report (J. Pifer) Written Report

III. APPROVAL OF ALL FINANCIAL STATEMENTS, REPORTS AND BILL LIST

Motion# 2 (Karie Sheils/Deborah Smith) Approve all financial statements, reports and bill list.

Pat Baeske yes; Carolyn Clark yes; Rochelle Hobson yes; Bill Poletti yes; Deborah Smith yes; Linda Spencer yes; Karie Sheils yes; Don Baden yes. Motion Passed 8 yes 0 no

IV. COMMUNICATION AND CORRESPONDENCE

Library Friends thank you for the luncheon provided prior to April 2022 meeting

V. CITIZENS' COMMENTS (None)

VI. ILLINOIS HEARTLAND LIBRARY SYSTEM REPORT (None)

VII. STANDING COMMITTEES

A. FINANCE (Karie Sheils) Approve minutes of the 5/18/2022 meeting.

Motion# 3 (Deborah Smith/Bill Poletti) Approve minutes from the May 18, 2022 Finance meeting **Roll Call Vote: Karie Sheils yes; Bill Poletti yes; Deborah Smith yes;**

Motion Passed 3 yes 0 no

B. PERSONNEL (Karie Sheils) NONE

C. POLICY (Deborah Smith) NONE

VIII. SPECIAL COMMITTEES (NONE)

IX. BUSINESS

A. Discussion and vote on setting a slate of board officers to vote on in August 2022

A slate of board officers was presented to the Library Board as follows:

President – Don Baden; Vice President – Deborah Smith, Treasurer – Karie Sheils, Secretary – Linda Spencer.

All officers listed above agreed to continue to serve in their respective roles.

Motion #4 (Bill Poletti/Rochelle Hobson) Approve the slate of board officers as presented to be voted on at the August 2022 library board meeting

Roll Call Vote: Pat Baeske yes; Carolyn Clark yes; Rochelle Hobson yes; Bill Poletti yes; Deborah Smith yes; Linda Spencer yes; Karie Sheils yes; Don Baden yes.

Motion Passed 8 yes 0 no

B. Discussion on upcoming staffing issues due to personnel changes

Two staff departure are going to result in an approx. 60 hour deduction in available staff hours. Full-time staff member Laura Bauer is retiring after 21 years of service effective 6/21/22. Part-time staff member Chris Eyster is leaving for a position at another library effective 6/17/22. The staff will be amending their schedules to help cover any issues in the schedule.

C. Discussion on upcoming Per Capita grant requirements

The Library Director will be sending out board assignments to meet the requirements of the grant. An email should be forthcoming in July or early August.

D. Discussion on fee waiver for nonresident minors.

Additional information was discussed with the board concerning this matter. A boundary map outlining the non-resident areas adjacent to Fairview Heights was distributed. The library board's position is to continue to reserve taking any action until the ILA administrative rules are in place.

X. Closed Session

XI. Adjournment 7:40 p.m. CONSENSUS

Topics for future consideration:
Finance Committee Meeting Minutes

Respectfully submitted,

Rochelle Hobson, Library Board Trustee