

**FAIRVIEW HEIGHTS PUBLIC LIBRARY**

**10017 Bunkum Road**

**Fairview Hts., IL 62208**

**ZOOM Meeting ID: 897 6405 8548**

Note: Due to the COVID-19 governmental restrictions, an exemption was made to have full privileges for virtual attendance via ZOOM. P.A. 100-0640 (SB 2135) that authorizes public bodies to meet remotely with the otherwise required quorum present at the meeting place. The continuation of the Disaster Proclamation by Gov. Pritzker is allowing for Fairview Heights Public Library to make a localized finding that it is not practical, prudent or safe to meet in person on May 19, 2022. The Library Board meeting was available for remote attendance and accessible via conference call. Phone Number: 312-626-6799 Zoom Meeting Id: 831 6545 7447

**Board of Trustees**

Minutes of May 19, 2022 Regular Meeting

**I. OPENING OF MEETING**

A. Meeting called to order at 7:00 p.m. by Deborah Smith, Presiding Officer.

**B. ROLL CALL:**

*Present:* (Virtual) Rochelle Hobson

*Present:* (On site) Pat Baeske, Carolyn Clark, Bill Poletti, Deborah Smith, Linda Spencer  
Jill Pifer, *Library Director*

*Absent:* Don Baden, Karie Sheils

C. Additions to Agenda (For Discussion Only)

**II. CONSENT AGENDA**

A. Approval of the April 21, 2022 Board Meeting Minutes

**Minutes #1 (Bill Poletti/Pat Baeske)** Approve the April 21, 2022 Library Board minutes with the necessary correction of Don Baden calling the meeting to order.

**Roll Call Vote: Pat Baeske yes; Carolyn Clark yes; Rochelle Hobson yes; Bill Poletti yes; Deborah Smith yes; Linda Spencer yes. Motion Passed 6 yes 0 no**

B. Library Director's Report (J. Pifer) Written Report

**III. APPROVAL OF ALL FINANCIAL STATEMENTS, REPORTS AND BILL LIST**

A brief discussion on the E-Pay account with an explanation on procedural transfers.

**Motion# 2 (Linda Spencer/Bill Poletti )** Approve all financial statements, reports and bill list.

**Roll Call Vote: Pat Baeske yes; Carolyn Clark yes; Rochelle Hobson yes; Bill Poletti yes; Deborah Smith yes; Linda Spencer yes. Motion Passed 6 yes 0 no**

**IV. COMMUNICATION AND CORRESPONDENCE**

Library Friends thank you for the luncheon provided prior to April 2022 meeting

V. CITIZENS' COMMENTS (None)

VI. ILLINOIS HEARTLAND LIBRARY SYSTEM REPORT ( None)

VII. STANDING COMMITTEES

A. FINANCE (Karie Sheils)

Minutes unavailable from the May 18, 2022 meeting. Will approve at June board meeting

B. PERSONNEL (Karie Sheils) NONE

C. POLICY (Deborah Smith) NONE

VIII. SPECIAL COMMITTEES (NONE)

IX. BUSINESS

**A. Discussion and vote on applicants to fill the vacant Trustee position**

Three applications were received: Juanita Bergman, James Rudy, Kelly Crawford. Discussion on the desire to have an applicant with financial background as well as desire to post vacant position in the library prompted the consideration to extend the process from April to May. Discussion in May reviewed all three applications with the final determination made in the motion below.

**Motion #3 (Linda Spencer/Carolyn Clark)** Submit two applications: Juanita Bergman and James Rudy to the mayor in consideration for filling the vacant trustee position.

**Roll Call Vote: Pat Baeske abstain; Carolyn Clark yes; Rochelle Hobson yes; Bill Poletti abstain; Deborah Smith yes; Linda Spencer yes.**

**Motion Passed: 4 yes 2 abstain. 0 no**

**B. Discussion and vote on FY 2021-2022 State of Illinois 75 ILCS 5/4-10 report.**

An observation was made as to the report including documentations of library activities from 2021 – 2022. Flyers will be added to the report.

**Motion #4 (Bill Poletti/Carolyn Clark)** Approve the FY 2021-2022 State of Illinois 75 ILCS 5/4-10 report.

**Roll Call Vote: Pat Baeske yes; Carolyn Clark yes; Rochelle Hobson yes;**

**Bill Poletti yes; Deborah Smith yes; Linda Spencer yes. Motion Passed 6 yes 0 no**

**C. Discussion and vote on non-resident fee for FY 2022-23**

Discussion for the non-resident fee included the basis of calculations given by the state utilizing the Mathematical Formula.

**Motion #5 (Linda Spencer/Bill Poletti)** Approve the increase for the non-resident fee from \$ 90.00 to \$ 92.00 for FY 2022 – 23.

**D. Discussion on fee waiver for nonresident minors.**

The library board's position is to reserve taking any action until the ILA administrative rules are in place.

X. Closed Session

XI. Adjournment 7:54 p.m. CONSENSUS

**Topics for future consideration:**  
Finance Committee Meeting Minutes

Respectfully submitted,

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Linda A. Spencer, Secretary