

**FAIRVIEW HEIGHTS PUBLIC LIBRARY**  
**Board of Trustees**  
**Minutes of February 17, 2022, Regular Meeting**

I. OPENING OF MEETING

A. Meeting called to order at 7:00 p.m. by President Don Baden

B. ROLL CALL

*Present: (Virtual) Linda Spencer, Don Baden, Karie Sheils, Bill Poletti, Cindy Tippit, Carolyn Clark, Rochelle Hobson (7:25 p.m.)*

*Present: (On site) Pat Baeske, Jill Pifer, Library Director*

C. Additions to Agenda (For Discussion Only)

- Highlights from the ‘Legislative Meeting’ included the *Story Walk* program that was generated from the Fairview Heights Library.
- Statement Economic Interest form has changed.
- FRIENDS OF THE LIBRARY BOOK SALE – March 18 – March 21, 2022.

II. CONSENT AGENDA

A. Approval of the January 20, 2022 Board Meeting Minutes

**Motion #1** (Bill Poletti/Deborah Smith) Approve the January 20, 2022 Board Meeting minutes with necessary corrections.

**ROLL CALL VOTE: 8 yes 0 no MOTION CARRIED**

**Don Baden yes; Pat Baeske yes; Carolyn Clark yes; Bill Poletti yes;**

**Karie Sheils yes; Deborah Smith yes; Linda Spencer yes; Cindy Tippit Yes.**

B. Library Director’s Report (J. Pifer) Written Report

III. APPROVAL OF ALL FINANCIAL STATEMENTS, REPORTS AND BILL LIST

A lengthy discussion ensued on the question coming from Pat Baeske as to determining the purchasing of materials and the method used for book selections.

**Motion# 2 (Bill Poletti/Cindy Tippit) Approve all financial statements reports and bill list.**

**Roll Call Vote: 8 yes 0 no MOTION CARRIED**

**Don Baden yes; Pat Baeske yes; Carolyn Clark yes; Bill Poletti yes;**

**Karie Sheils yes; Deborah Smith yes; Linda Spencer yes; Cindy Tippit Yes.**

IV. COMMUNICATION AND CORRESPONDENCE NONE

V. CITIZENS’ COMMENTS (None)

VI. ILLINOIS HEARTLAND LIBRARY SYSTEM REPORT ( Jill Pifer) NONE

VII. STANDING COMMITTEES

A. FINANCE (Cindy Tippit) NONE

B. PERSONNEL (Karie Sheils) NONE

C. POLICY (Pat Baeske) NONE

VIII. SPECIAL COMMITTEES (NONE)

IX. BUSINESS

A. Introduce the new Youth Services Director, Ashlee Whitaker

Ashlee Whitaker was welcome by the board as the new Youth Services Director. She gave background information on her credentials along with a projection of programming for 2022.

B. Discussion and vote on institution a fine free pilot for 6 months starting March 1, 2022 for juvenile material and juvenile card holders only.

**Motion #3 (Karie Sheils/Bill Polletti)** Approve a fine free pilot for six months starting March 1, 2022 for juvenile/youth material owned by the Fairview Heights Library.

**ROLL CALL VOTE: 9 yes 0 no MOTION CARRIED**

**Don Baden yes; Pat Baeske yes; Carolyn Clark yes; Rochelle Hobson yes; Bill Poletti yes; Karie Sheils yes; Deborah Smith yes; Linda Spencer yes; Cindy Tippit Yes.**

C. Update on moving forward with Venmo as a mobile payment option at the library. Initial procedures are in place with establishing a VENMO account.

D. Discussion on mask mandate and coming changes in Illinois as of 2/28/22.

Fairview Heights Library will follow IL February 28, 2022 mask mandate. At which time NO MASKS will be required.

E. Discussion on library director performance review and distribution of survey.

Karie Sheils will start the process for the distribution of library director's performance and review to staff and library board on February 22, 2022 with an expected reply of the survey no later than March 4, 2022.

F. Discussion on the library moving to the status of a district library as opposed to municipal library.

Pat Baeske offered an oral presentation for Fairview Heights Library to consider becoming a district library. After much discussion it was the sentiment of many members to remain status quo as a municipal library in that the city council had not opted to discontinue abating the levy.

X. Closed Session

ANNOUNCEMENT: Cindy Tippit will resign from the Fairview Heights Library after the March board meeting in that she will no longer be a Fairview Heights resident.

XI. Adjournment 8:04 CONSENSUS

**Topics for future consideration:**

Respectfully submitted,

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Linda A. Spencer, Secretary