An option to attend the meeting remotely was accessible via conference call: Phone Number: 312 626 6799 Meeting ID: 864 2061 12. Due to the COVID-19 governmental restrictions, an exemption was made to have full privileges for virtual attendance via ZOOM. P. A. 100-0640 (SB 2135) authorizes public bodies to meet remotely without the otherwise required quorum present at the meeting place. The continuation of the Disaster Proclamation by Gov Pritzker is allowing for Fairview Heights Public Library to make a localized finding that it is not practical, prudent or safe to meet in person on August 19, 2021. This is based on the fact that COVID number are rising. In accordance with 5 ILCS 120/7(e) this meeting will follow the rules and procedures contained within for this virtual meeting.

I. OPENING OF MEETING
   A. Meeting called to order at: 7:07 p.m. by Don Baden, President
   Carolyn Clark sworn in as trustee.
   B. ROLL CALL
      On Site: Don Baden, Pat Baeske, Bill Polleti, Jill Pifer, Library Director
      Virtual: Linda Spencer, Karie Sheils, Deborah Smith, Cindy Tippit, Rochelle Hobson, Carolyn Clark
   C. Additions to Agenda (For Discussion Only)
      • Jill Pifer, Library Director, will be on vacation from August 20, 2021 – August 24, 2021.
      • The plaque for Carolyn Clark is near completion.
      • A statewide committee, Illinois Libraries Presents, has been newly formed and Jill is serving on the steering committee.

II. CONSENT AGENDA
   A. MINUTES
      Approval of June 17, 2021 Fairview Heights Library Board Meeting minutes.
      Motion #1 (Karie/Sheils/Deborah Smith) Approve the June 17, 2021 Fairview Heights Library Board Meeting minutes. Motion Carried 9 - 0
      Roll Call Vote: Don Baden: yes; Pat Baeske: yes; Carolyn Clark: yes; Rochelle Hobson: yes; Bill Poletti: yes; Karie Sheils: yes; Deborah Smith: yes; Linda Spencer: yes; Cindy Tippit: yes.

   B. LIBRARY DIRECTOR’S REPORT (Jill Pifer) Written Report

III. APPROVAL OF ALL FINANCIAL STATEMENTS, REPORTS AND BILL LIST
   Discussion Points:Q1 - A question about the flow of funds from the E-Pay account to the LGIP LOCAL GOVERNMENT INVESTMENT POOL led to discussion with a clarification provided by Jill Pifer, Library Director. Q2 – A question on the existence and access of a money market account met with discussion that followed with information provided by Jill Pifer. She stated that the existence of the account was established under the previous administration. It provides quick access to funds without tying them up in a CD.

   Motion #2 (Cindy Tippit/Karie Sheils) Approve the financial statements, reports and bill list. Motion Carried 9 - 0
IV. COMMUNICATION AND CORRESPONDENCE
   Appreciation letter from the St. Clair County Historical Society for $300.00 donation.

V. CITIZENS’ COMMENTS (none)

VI. ILLINOIS HEARTLAND LIBRARY SYSTEM REPORT
   Jill joined the formation of an Ad hoc committee to develop a Share Mobile website to support the app that is forthcoming.

VII. STANDING COMMITTEES
   A. FINANCE (none)
   B. PERSONNEL (none)
   C. POLICY (none)

VIII. SPECIAL COMMITTEES (none)

IX. BUSINESS
   A. Discussion and vote on slate of board officers.
      Current Slate of Officers: President – Don Baden; Vice President – Deborah Smith; Treasurer – Cindy Tippit; Secretary - Linda Spencer.

      Motion #3 (Karie Sheils/Rochelle Hobson) Approve slate of officers. Motion Carried 9 - 0

      Roll Call Vote: Don Baden; yes; Pat Baeske; yes; Carolyn Clark; yes; Rochelle Hobson; yes; Bill Poletti; yes; Karie Sheils; yes; Deborah Smith; yes; Linda Spencer; yes; Cindy Tippit; yes.

   B. Update on recent grant applications submitted
      Outcome of the following applied grants expected in September 2021:
      • Humanities Council Grant: 2 grant applications pending
      • Illinois Transforming Spaces Grant: 1 grant application pending

   C. Discussion and review of Summer Reading Program for 2021
      Accommodations were given to the Library Director and Staff for a successful 2021 Summer Reading Program. A report was presented detailing statistics from the 2 month program that also included a component working with Grant/Ilinois schools over the summer.

   D. Discussion and vote on amending Article 5 (meetings), Section 6 of the library board bylaws as it pertains to remote meetings.
      Documents presented by Jill Pifer and Pat Baeske pertaining to remote meeting. Item deferred to the policy committee.

   E. Discussion on Per Capita Grant requirements to be completed by November 2021.
      SEE Appendix A

X. CLOSED SESSION

XI. ADJOURNMENT (CONSENSUS) 8:31 p.m.

TOPICS FOR FUTURE CONSIDERATION
   Policy amendment Article 5
Respectfully submitted,

Linda A. Spencer, Secretary

APPENDIX A

REVIEW OF STANDARDS FOR ILLINOIS PUBLIC LIBRARIES

DISCUSSION POINTS

Chapter 1 – Core Standards

➢ Chapter I – CORE STANDARDS

Core 8 (Staff member holding an ALA-accredited master’s degree) FVPL looking to hire an accredited assistant librarian for the children’s department.

Core 23 (Survey Community) An action to implement a community survey worthy for consideration.

Core 13 (Long-range/strategic plan). A tenuous subject of consideration for the library director, library board and library staff.

➢ Chapter 2 – GOVERNANCE AND STANDARDS

Checklist item 7 – Library maintains an understanding of the community by surveys, hearings and other means. The potential to partner with a local university in the development of a survey is plausible.

Paragraph # 6 (Continuing Education) Trustee workshops have been presented particularly from the ILHS.

Paragraph #13/Checklist #16 (Smooth Transition) A written plan of job descriptions in place representative of a succession plan.

➢ Chapter 4 – ACCESS

Standard 1 - Satisfactorily meets standards for access including elevators, toilet rooms and seating.

Standard 7 (Current Technology) Remote access to library materials available through the library consortium.
Standard 8 (Separate Spaces) A long-range strategic plan for the teen area to include access for designated computers suggested.

Chapter 8 System Member Responsibilities

Checklist #1 (Services Offered by Region) Board Members receive IHLS Member Connection Newsletter