

**Fairview Heights Public Library  
Personnel Committee Meeting  
Tuesday, February 11, 2020 11.00 am**

**I. Call to Order**

**II. Additions to agenda**

**III. Communication from the public**

**Members of the public are invited to speak to the Board of trustees. Please identify yourself when called upon. Comments are limited to (5) five minutes or less. In compliance with the Open Meetings Act, actions may not be taken on items not already on the agenda, but action may be deferred to a later Board meeting at the discretion of the Board.**

**IV. Review and discuss library cataloger job description**

(The committee may elect to go into closed session to discuss the performance of specific employees of the library [5 ILCS 120/2(c)(1)].)

**V. Review and discuss youth services/assistant director job description**

(The committee may elect to go into closed session to discuss the performance of specific employees of the library [5 ILCS 120/2(c)(1)].)

**VI. Personnel Update** (The committee may elect to go into closed session to discuss the performance of specific employees of the library [5 ILCS 120/2(c)(1)].)

**VII. Adjourn**