FAIRVIEW HEIGHTS PUBLIC LIBRARY
Board of Trustees
Minutes of January 21, 2021 – Regular Meeting

An option to attend the meeting remotely was accessible via conference call: Phone Number: 312 626 6799  Meeting ID: 864 2061 1279

Note: Due to the COVID-19 governmental restrictions, an exemption was made to have full privileges for virtual attendance via ZOOM. P. A. 100-0640 (SB 2135) authorizes public bodies to meet remotely without the otherwise required quorum present at the meeting place.

I. OPENING OF MEETING
   A. Meeting called to order at: 7:00 p.m. by Don Baden, President
   B. ROLL CALL: Present: (Location) Don Baden, Jill Pifer, Library Director
      Virtual: Laura Moats, Karie Sheils, Deborah Smith, Linda Spencer, Cindy Tippit
      Absent: Patti Olmo, Rochelle Hobson
      Guest: Joy Casper
   C. Additions to Agenda (For Discussion Only)
      • Legislative Meeting
      • PCs for People
      • Consumer Reports Database Subscription (FEB, 2021)
      • Bonus check from city for full time and part time staff
      • Fairview Heights Tribune featuring Jill Pifer
      • Fairview Heights Public Library website update

II. CONSENT AGENDA
   A. MINUTES
      1. Approval of November 19, 2020 Board Meeting
         Motion #1 (Deborah Smith/Laura Moats) Approve November 19, 2020 board meeting minutes.
         Roll Call Vote: Laura Moats yes; Karie Sheils yes; Deborah Smith yes; Linda Spencer yes; Cindy Tippit yes. Motion Carried 5 - 0
   B. Library Director’s Report (Written Report) Jill Pifer

III. APPROVAL OF ALL FINANCIAL STATEMENTS, REPORTS AND BILL LIST
    A. Motion# 2 (Karie Sheils/Cindy Tippit) Approve financial reports and bill list.
       Roll Call Vote: Laura Moats yes; Karie Sheils yes; Deborah Smith yes; Linda Spencer yes; Cindy Tippit yes. Motion Carried 5 - 0

IV. COMMUNICATION AND CORRESPONDENCE
    • Comments/Calls/Affirmations from library users
    • Thank you card to Erica (Staff Member)
V. CITIZENS’COMMENTS (None)
Joy Casper requested a consultation on Library Director Performance Reporting.

VI. ILLINOIS HEARTLAND LIBRARY SYSTEM REPORT (None)

VII. STANDING COMMITTEES
   A. FINANCE (Cindy Tippit) Meeting TBD
   B. PERSONNEL (Laura Moats) NONE
   C. POLICY (Deborah Smith) NONE

VIII. SPECIAL COMMITTEES (None)

IX. BUSINESS
   A. Discussion on outcome of the library levy meetings and vote (Jill Pifer)
      The city voted to maintain the status quo of the library levy. An effort in 2021-22 to consider the library becoming a district is not out of the question.

   B. Discussion on proposed FY 20-21 budget
      Recommendations for phasing in budget cuts was deferred to the finance committee.

   C. Discussion and vote changes to the Board of Trustees By-Laws
      Item Tabled

   D. Discussion on pending State changes to non-resident cards
      The state of non-resident cards is unresolved pending a three prong issue with Cards for Kids Act, E-access databases, and Veterans E-access.

   E. Update on opening the library to in person walk-thru service.
      Active plans for opening the library are tenuous. Factoring in scheduling with anticipated vacation requests to be met by March 2021 is problematic.

   F. Discussion on the Library Director performance review (Karie Sheils)
      The survey link will be sent to Jill for review. Anticipation for sending out the survey in February is anticipated. A target date for submission is February 14, 2021.

X. CLOSED SESSION

XI. ADJOURNMENT 8:29 CONSENSUS

TOPICS FOR FUTURE CONSIDERATION
   • Trustee Bylaws Revision
   • Committee Reporting

Respectfully submitted,

Linda A. Spencer, Secretary