

FAIRVIEW HEIGHTS PUBLIC LIBRARY

Board of Trustees

Minutes of January 21, 2021 – Regular Meeting

An option to attend the meeting remotely was accessible via conference call: Phone Number: 312 626 6799 Meeting ID: 864 2061 1279

Note: Due to the COVID-19 governmental restrictions, an exemption was made to have full privileges for virtual attendance via ZOOM. P. A. 100-0640 (SB 2135) authorizes public bodies to meet remotely without the otherwise required quorum present at the meeting place.

I. OPENING OF MEETING

- A. Meeting called to order at: 7:00 p.m. by Don Baden, President
- B. ROLL CALL: Present: (Location) Don Baden, Jill Pifer, Library Director
Virtual: Laura Moats, Karie Sheils, Deborah Smith, Linda Spencer, Cindy Tippit
Absent: Patti Olmo, Rochelle Hobson
Guest: Joy Casper
- C. Additions to Agenda (For Discussion Only)

- Legislative Meeting
- *PCs for People*
- Consumer Reports Database Subscription (FEB, 2021)
- Bonus check from city for full time and part time staff
- Fairview Heights Tribune featuring Jill Pifer
- Fairview Heights Public Library website update

II. CONSENT AGENDA

A. MINUTES

- 1. Approval of November 19, 2020 Board Meeting
Motion #1 (Deborah Smith/Laura Moats) Approve November 19, 2020 board meeting minutes.
Roll Call Vote: Laura Moats yes; Karie Sheils yes; Deborah Smith yes; Linda Spencer yes; Cindy Tippit yes. **Motion Carried 5 - 0**

B. Library Director's Report (Written Report) Jill Pifer

III. APPROVAL OF ALL FINANCIAL STATEMENTS, REPORTS AND BILL LIST

- **Motion# 2 (Karie Sheils/Cindy Tippit)** Approve financial reports and bill list.
Roll Call Vote: Laura Moats yes; Karie Sheils yes; Deborah Smith yes; Linda Spencer yes; Cindy Tippit yes. **Motion Carried 5 - 0**

IV. COMMUNICATION AND CORRESPONDENCE

- Comments/Calls/Affirmations from library users
- Thank you card to Erica (Staff Member)

V. CITIZENS' COMMENTS (None)

Joy Casper requested a consultation on Library Director Performance Reporting.

VI. ILLINOIS HEARTLAND LIBRARY SYSTEM REPORT (None)

VII. STANDING COMMITTEES

- A. FINANCE (Cindy Tippit) Meeting TBD
- B. PERSONNEL (Laura Moats) NONE
- C. POLICY (Deborah Smith) NONE

VIII. SPECIAL COMMITTEES (None)

IX. BUSINESS

- A. Discussion on outcome of the library levy meetings and vote (Jill Pifer)
The city voted to maintain the status quo of the library levy. An effort in 2021-22 to consider the library becoming a district is not out of the question.
- B. Discussion on proposed FY 20-21 budget
Recommendations for phasing in budget cuts was deferred to the finance committee.
- C. Discussion and vote changes to the Board of Trustees By-Laws
Item Tabled
- D. Discussion on pending State changes to non-resident cards
The state of non-resident cards is unresolved pending a three prong issue with *Cards for Kids Act*, E-access databases, and Veterans E-access.
- E. Update on opening the library to in person walk-thru service.
Active plans for opening the library are tenuous.
Factoring in scheduling with anticipated vacation requests to be met by March 2021 is problematic.
- F. Discussion on the Library Director performance review (Karie Sheils)
The survey link will be sent to Jill for review. Anticipation for sending out the survey in February is anticipated. A target date for submission is February 14, 2021.

X. CLOSED SESSION

XI. ADJOURNMENT 8: 29 CONSENSUS

TOPICS FOR FUTURE CONSIDERATION

- Trustee Bylaws Revision
- Committee Reporting

Respectfully submitted,

Linda A. Spencer, Secretary